**L.A.V. NALAKA ERANDA**

N.I.C.Number: 873263342V

Date of Birth: 1987/11/21

22, Upananda Mawatha, Attidiya, Dehiwala

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**PROFILE**

An adaptable, conscientious, enthusiastic, and self-motivated individual with exposure to a wide range of areas. Possessing excellent communication skills combined with the ability to relate well to people at all levels. Able to use own initiative and work as part of a team. Proven leadership skills, including motivating other staff to achieve company objectives.

**EDUCATION AND QUALIFICATIONS**

**2011-2014 BSc Information Systems with Business Management** Informatics Institute of Technology, Sri Lanka affiliated to University Westminster, United Kingdom

**2010-2011 Certificate in IT Support (Foundation Degree-1st Year)** Glyndwr University, United Kingdom

**2010-2011 Short Undergraduate Course Humanities (British Culture and Academic English)** Glyndwr University, United Kingdom

**2011 Level 2 Certificate in Food Safety in Catering**

**2007-2010 Diploma in Information and Communication Technology**

Asia Pacific Institute of Information Technology (APIIT), Sri Lanka

**2010 International English Language Testing System (IELTS) Overall Band Score 6.5**

**2006 GCE Advance Level: Combined Maths, Physics and Chemistry** Isipathana College, Sri Lanka

**2003 GCE Ordinary Level: Mathematics, English, Business and Accounting Studies, Sinhala Language, Buddhism, Social Studies, Science, English Literature** Isipathana College, Sri Lanka

**SKILLS PROFILE**

**COMPUTING KNOWLEDGE**

* Programming: VB.Net
* MS Office

**COMMUNICATION**

* Good written and verbal communication skills.
* Various work experiences have developed skills of being able to deal with customer difficulties calmly and professionally.

**LEADERSHIP**

* International Student Ambassador in Glyndwr University,United Kingdom.
* Captain of the school cricket team providing direction and keeping team members motivated.
* Captain of the “Asia Pacific Institute of Information Technology” cricket team providing direction and keeping team members motivated.
* Played cricket in United Kingdom as a contracted player.
* A member of “Informatics Institute of Technology” cricket team.

**OTHER SKILLS**

* Ability to work in diverse environments and with diverse groups.
* Ability to work long hours with a high degree of flexibility.
* Able to work in teams as well as to use my own initiative and work without supervision.

**WORK EXPERIENCE SUMMARY**

**Customer Service Executive.** HSBC-GSC, Rajagiriya, Sri Lanka

**Infantry Soldier.** British Army, Chester, United Kingdom

**Customer Care Assistant.** McDonalds, Wrexham, United Kingdom

**Sales Assistant.** Sainsbury, Wrexham, United Kingdom

**Checkout Operator.** TESCO, Wrexham, United Kingdom

**ACTIVITIES AND INTERESTS**

A member of Red Cross. I enjoy reading books as a pastime and visit the gym to keep fit on a regular basis.

I hereby declare that the above written particulars are true to the best of my knowledge and belief.

\*\*\*\*\*References and other necessary details available upon request.